

Notification/Release of Information

2011

NOTIFICATION

(Carefully read this acknowledgement, sign & date in blue ink)

The purpose of this notification is to advise you that an Investigative Consumer Report (ICR) will be prepared on you during the course of an investigation to assist in evaluating you for employment, promotion, reassignment or retention as an employee. Information provided by you will be used by the below listed Consumer Reporting Agency (CRA) to identify you and to assist in conducting the background investigation. Should a decision to take adverse action against you be made, based either in whole or in part on the ICR, you understand and agree the CRA that provided the report played **no** role in the employers decision to take such adverse action. You understand that you are herewith being notified of the investigation in writing, within three (3) days of the request for said ICR

AUTHORITY TO RELEASE INFORMATION

I hereby authorize your company and any investigator or agent of **Bluegrass Private Investigations** to conduct my personal background investigation. I further authorize all current and former employers , coworkers, credit agencies, educational institutions, Law Enforcement agencies, city, state, county, federal courts, state motor vehicle record holders and military services to release any and all information to any investigator or agent bearing this *signed* release or a copy of this *signed* release. This information may include but is not limited to my employment history, academic achievements, performances, disciplinary and attendance history, consumer credit history, motor vehicle record, criminal record and general public records information. This document releases the aforesaid parties from any liability and/or responsibility for collecting or releasing the aforementioned information and remains in effect for one year from the *date of signature*.

I have read and fully understand the terms of this release...

FULL Name : _____ Date _____
(PRINT CLEARLY: FIRST/ MIDDLE/ LAST)

SIGNATURE: _____

Print, sign, and fax back to BGPI office: 859.294.0040

Or

Scan document and e-mail to jennifer@BluegrassPrivateInvestigations.com

